



Internal Quality Assurance Cell (IQAC)

WEST GUWAHATI COMMERCE COLLEGE

Maligaon, Baripara, Pandav Nagar, Guwahati-781012

Estd. : 1992

Website: www.westguwahaticommercecollege.ac.in

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Ref. No.:

Date: 19/01/2026

Notice

This is to inform all concerned that the Mentor–Mentee guidelines have been prepared by the IQAC of the college. The list showing the allotment of students to faculty members has also been finalized and is attached herewith.

All students of 2nd, 4th, and 6th Semester of B.Com are requested to contact their respective mentors at the earliest and follow the given instructions accordingly.

Dipak Jain
19/1/26

(Mr. Dipak Jain)

IQAC, Coordinator

West Guwahati Commerce College

CO-ORDINATOR, IQAC
W. G. C. C.

Copy to Notice Board.

General Guidelines for Mentor–Mentee Relationship

The mentor–mentee relationship is important for the academic and personal growth of students. It helps students gain guidance, confidence, and clarity about their studies and future careers. For this relationship to be successful, both the mentor and the mentee must understand and perform their responsibilities properly.

Role of the Mentor


- **Guide and Advisor: Provides** guidance, advice, and constructive feedback to support the mentee's growth.
- **Encourager and Motivator:** Motivates mentees to try new things and supports them in building confidence.
- **Resource Provider:** Suggests books, learning materials, workshops, and other useful opportunities.
- **Honest Guide and Confidant:** Gives honest feedback, maintains confidentiality, and builds trust and respect.

Role of the Mentee

- **Regular Communication and Commitment:** Maintains regular contact with the mentor and respects the mentor's time.
- **Self-Assessment and Goal Setting:** Identifies strengths, weaknesses, interests, and career goals, and plans accordingly with the mentor's guidance.
- **Open Sharing and Honesty:** Shares progress, challenges, successes, and failures openly with the mentor.
- **Receptiveness to Feedback:** Accepts feedback positively and makes efforts to improve.
- **Initiative and Responsibility:** Takes initiative and makes full use of the opportunities provided by the mentor.

Institutional Goal

The mentoring system at **West Guwahati Commerce College** aims to create a positive and supportive learning environment. The college believes that a healthy mind and body help students discover their potential and grow into responsible individuals who can contribute to the development of society and the nation.


CO-ORDINATOR, IQAC
W.G.C.C.

Class wise Allotment

Sl.No	Name of Faculty	Semester	G.U Roll No. Range
1	Mr. Bhabananda Dutta	B.Com 2 nd Sem	001-015
		B.Com 4 th Sem	001-015
		B.Com 6 th Sem	001-015
2	Mr. Harendra Kr. Nath	B.Com 2 nd Sem	016-030
		B.Com 4 th Sem	016-030
		B.Com 6 th Sem	016-030
3	Mr. Sujit Nandi	B.Com 2 nd Sem	031-045
		B.Com 4 th Sem	031-045
		B.Com 6 th Sem	031-045
4	Ms. Sanchita Choudhury	B.Com 2 nd Sem	046-060
		B.Com 4 th Sem	046-060
		B.Com 6 th Sem	046-060
5	Ms. Elora Devi	B.Com 2 nd Sem	061-075
		B.Com 4 th Sem	061-075
		B.Com 6 th Sem	061-075
6	Dr. Namita Sarma	B.Com 2 nd Sem	076-090
		B.Com 4 th Sem	076-090
		B.Com 6 th Sem	076-090
7	Dr. Iva Devi	B.Com 2 nd Sem	091-105
		B.Com 4 th Sem	091-105
		B.Com 6 th Sem	091-105
8	Dr. Raktima Hujuri	B.Com 2 nd Sem	106-120
		B.Com 4 th Sem	106-120
		B.Com 6 th Sem	106-120
9	Dr. Rajashree Deka	B.Com 2 nd Sem	121-135
		B.Com 4 th Sem	121-135
		B.Com 6 th Sem	121-135
10	Mr. Dipak Jain	B.Com 2 nd Sem	136-150
		B.Com 4 th Sem	136-150
		B.Com 6 th Sem	136-150

11	Mr. Ranjit Das	B.Com 2 nd Sem	151-165
		B.Com 4 th Sem	151-165
		B.Com 6 th Sem	151-165
12	Manashi Bhattacharjee	B.Com 2 nd Sem	166-180
		B.Com 4 th Sem	166-180
		B.Com 6 th Sem	166-180
13	Dr. Subrata Bhowmick	B.Com 2 nd Sem	181-195
		B.Com 4 th Sem	181-195
		B.Com 6 th Sem	181-195
14	Mrs. Tripti Haloi	B.Com 2 nd Sem	196-210
		B.Com 4 th Sem	196-210
		B.Com 6 th Sem	196-210
15	Dr. Prateeksha Barman	B.Com 2 nd Sem	211-225
		B.Com 4 th Sem	211-225
		B.Com 6 th Sem	211-225
16	Mr. Jyotirmoy Goswamai	B.Com 2 nd Sem	226-240
		B.Com 4 th Sem	226-240
		B.Com 6 th Sem	226-240
17	Mr. Bijoy Kumar	B.Com 2 nd Sem	241-255
		B.Com 4 th Sem	241-255
		B.Com 6 th Sem	241-255
18	Mrs. Usha Kumari	B.Com 2 nd Sem	256-270
		B.Com 4 th Sem	256-270
		B.Com 6 th Sem	256-270
19	Miss Rashmirekha Barman	B.Com 2 nd Sem	271-285
		B.Com 4 th Sem	271-285
		B.Com 6 th Sem	271-285
20	Mrs. Porinta Bora	B.Com 2 nd Sem	286-300
		B.Com 4 th Sem	286-300
21	Pragya Kashyap	B.Com 2 nd Sem	301-315
		B.Com 4 th Sem	301-315
22	Ankit Karmakar	B.Com 4 th Sem	316-336